DOLGEVILLE CENTRAL SCHOOL Dolgeville, NY 13329

Regular Meeting

March 19, 2024

Approved 4-16-2024

James A. Green School

ABSENT: PRESENT: OTHERS PRESENT: PRESIDING OFFICER: S. Hongo, President J.Williams, VP I. Gilfus Scott Hongo, President C. Chrisman J. Schmid J. Izzo C. Williams M. Primeau (Excused) T. Rutkowski B. Manley J. Fredericks J. Radley Alexandra Halverson, Student BOE Member The regular meeting was called to order at 6:00 p.m. m the Jr./Sr, high school cafeteria. Call to Order President, Scott Hongo, asked everyone to rise and recite the Pledge of Allegiance. Pledge to the Flag **MINUTES** Approve Motion by Ms. C. Williams, second by Mr. Schmid, to approve the minutes of February 13, 2024 (regular Minutes 2/13/2024 meeting) as presented. CORRESPONDENCE Letter from Mrs. Jennifer Williams Corresp. a. The Board of Education acknowledged receipt of Mrs. Jennifer Williams' letter resigning from the Board J. Williams of Education effective March 5, 2024. Resign **FINANCIAL** Approve Financial Motion by Mr. Schmid, second by Ms. C. Williams, to approve the following financial items: Items That General Fund Schedule #A-49 in the sum of \$814.73; General Fund Schedule #A-51 in the sum of Approve \$405,931.78; General Fund Schedule #A-52 in the sum of \$85,060.79; General Fund Schedule #A-53 in Payment of the sum of \$319.92; General Fund Schedule #A-55 in the sum of \$362,072.66; General Fund Schedule #56 Warrants in the sum of \$696,480.39; School Lunch Fund Schedule #C-16 in the sum of \$21,351.70; Capital Fund Schedule #HB-16 in the sum of \$358,211.55 and Capital Fund Schedule #HB-17 in the sum of \$62,331.60 be approved and ordered paid pursuant to review of claims auditor, Jacquelene Hill. To accept the Treasurer's Report for February 2024 as presented. Accept Treas. Rept. Ayes All - Motion Carried 5:0 BUDGET REVIEW - Mrs. Radley - Attached Budget Mrs. Radley reviewed the Revenue Status Report for Revenue Budget 2024-2025 and the Appropriation Review Status Report for Expenditure Budget 2024-2025 as attached. Mrs. Radley stated that if there are changes to these figures, the Board of Education will be advised. REPORTS Reports Elementary School Report - Mrs. Chrisman - Attached Elem. The PARP Program (Pick-A-Reading Partner) kicked off on February 25th. This year's theme is Rept. "Digging into Reading" with a construction-themed reading program.

 "Ball in the House" an a cappella group that has been on the Today Show and on America's Got Talent, performed on February 27th for our students in Grades 4-8.

<u>High School Report</u> – Mrs. Primeau – Attached	HS
 Parent meetings have been held for students who still have requirements to meet for graduation. The Grading Policy Committee has been meeting regarding Class Rank and the Grading System. DCS currently has 33 students enrolled in CTE programs at BOCES. 	Rept.
<u>Director of Pupil Personnel Services Report</u> – Mrs. Manley – Attached	Dir. Of Pupil Services
<u>Dean of Students/Athletic Director Report</u> – Mr. Zilkowski – Attached Regarding the question raised about the new baseball uniforms, per Mr. Zilkowski, these uniforms were on our replacement schedule and now that we have a team, we are able to utilize the uniforms beginning this year	Dean/AD Report
 Superintendent's Report – Mr. Gilfus Certificates of Insurance will be required from all outside groups requesting to use our facilities, with requests to be made two weeks in advance. In addition, we will also be looking at usage fees beginning July I, 2024. 	Supt. Rept.
Mrs. Rutkowski left the meeting at 6:47 p.m. Mrs. Rutkowski returned to the meeting at 6:49 p.m.	
 Due to safety concerns, we are reviewing our fob access to the building by our administrators, faculty, non-instructional staff and coaches. We will launch our new website within the next two months. Our senior spotlights have begun. 	
<u>Buildings & Grounds Report</u> – Mrs. Radley – Attached	Build/Grounds
<u>Transportation Report</u> – Mr. Stack – Attached	Transport.
<u>Food Service Report</u> – Mr. Dupuis – Attached	Food Serv.
<u>Technology Report</u> – Mr. Dy, Mr. Randall – Attached	Technology
<u>Revenue Analysis/Expenditure Analysis Reports for February, 2024</u> – Mrs. Radley – Attached	Rev/Expend.
Motion by Mr. Schmid, second by Ms. C Williams, to accept the above building reports as presented.	Accpt. Bldg.
Ayes All - Motion Carried 5:0	Reports
PRIVILEGE OF THE FLOOR No public comments were heard.	Privilege of Floor
OLD BUSINESS	Old Business
 a. <u>Capital Project Update</u> – Mr. Gilfus/Mrs. Radley Phase II UV work continues Phase III work will begin this week During minor abatement activities last Friday evening, the temperature in the upstairs high school classrooms reached 100 degrees over the weekend. Unfortunately, fundraising chocolate candy bars locked in one of the classrooms melted, which were subsequently replaced by the abatement company. All project work in the school building and on the athletic fields is on schedule Project work at the bus garage is also on schedule 	Capital Project Update

Work continues with the concession stand

Dol		E Minutes Page 3	March 19, 2024
	from the staff, the students or the construction	e temperatures rise to above 50 degrees and tion process, with no complaints from anyone, on workers. gency fund balance has increased modestly and	
b.	<u>Interagency Agreement for SPO Services for 2024-202</u> Motion by Ms. C. Williams, second by Mr. Schmid, to a Patrol Officer (SPO) Services between the Village of D District for school year July 1, 2024 through June 30, 2	pprove the Interagency Agreement for Special olgeville and the Dolgeville Central School	Approve SPO Agreement 2024-2025
	Ayes All- Motion	Carried 5·0	
C.	<u>District Calendar for 2024-2025 - Adopt Calendar</u> Motion by Mrs. Rutkowski, second by Ms. C. Williams, attached.	to adopt the 2024-2025 district calendar as	Adopt 2024-2025 School Calendar
	Ayes All - Motion	Carried 5:0	
d.	District Calendar for 2023-2024 - Adjust Calendar - En Motion by Mrs. Rutkowski, second by Ms. C. Williams, as per attached, to utilize the remaining emergency da School will not be in session on the following dat Monday, April 8, 2024 Friday, May 24, 2024 Tuesday, May 28, 2024	upon recommendation of the Superintendent ays as follows:	Adjust 2023-2024 School Calendar
	Ayes All - Motion	Carried 5:0	
e.	<u>District Calendar for 2023-2024 - Adjust Calendar - Adjust - Adju</u>	upon recommendation of the Superintendent, a half day/early release for professional	Adjust 2023-2024 School Calendar
	Ayes All - Motion	Carried 5:0	
NEW BUSINESS		New Business	
a)	Capital Project Proposal and Resolutions - \$15,120,00	00	SEQRA Resolution
	SEQR Resolution Motion by Mr. Schmid, second by Ms. C. Williams to ac Environmental Quality Review of Capital Project:	dopt the following resolution regarding State	
	WHEREAS, the Dolgeville Central School District (the construction/renovation project, including, but not lin	-	
	renovations to an existing playground, constr extending the existing parking lot, reconstruct	out not limited to interior building improvements ructing a new drop-off at the school's main entran cting existing parking lot, resurfacing basketball s. Bus garage project improvements including but and removal of an existing fuel island.	nce,

WHEREAS, the State Environmental Quality Review Act ("SEQRA") and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the project before approving same; and

WHEREAS, this project is an Unlisted action within the meaning of SEQRA; and

WHEREAS, on February 12, 2024 a notice was transmitted to all involved agencies of the Board's desire to act as lead agency with respect to the environmental review of the proposed Project; and

WHEREAS, no agency has objected to the designation of the Board as lead agency with respect to the environmental review of the proposed Project; and

WHEREAS, 6 NYCRR Section 617.7 requires a lead agency to issue a written determination of significance with respect to any proposed Unlisted action;

WHEREAS, the Board has carefully considered the nature and scope of the proposed Project, as prepared by the District's architect and as set forth in the Environmental Assessment Form prepared with respect to such action.

NOW, THEREFORE, BE IT RESOLVED, that the Board finds and concludes that the proposed action is an Unlisted within the meaning of 6 NYCRR 617.2(ak); and it is further

RESOLVED, that the Board hereby declares itself lead agency with respect to the environmental review of the proposed project; and it is further

RESOLVED, that upon consideration of the foregoing, the Board finds and concludes that the proposed action will not result in any significant adverse impacts to the environment; and it is further

RESOLVED, that the Board hereby issues a Negative Declaration with respect to the proposed action; and it is further

RESOLVED, that the Board hereby authorizes and directs the Superintendent or his designee to file this Negative Declaration with the appropriate parties and agencies.

The vote on the resolution was as follows:

Vote:	Mr. Hongo – Aye	Absent – Ms. Izzo
	Mr. Schmid – Aye	
	Ms. C. Williams – Aye	
	Mrs. Rutkowski – Aye	
	Mr. Fredericks – Aye	

Motion Carried.

Capital Project Proposition / Publication of Notice	Capital
	Project
Motion by Mr. Schmid, second by Ms. C. Williams, to move forward with a capital improvement	Resolution
project and adopt the following resolution:	Publication
	of Notice
BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:	\$15,120,000

1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION

Shall the following resolution be adopted to wit:

Resolved that the Board of Education of the Dolgeville Central School District is hereby authorized to undertake certain capital improvements consisting of construction and reconstruction of the school building complex and bus garage facilities, various site improvements and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$15,120,000; and to appropriate and expend from the existing capital reserve

fund \$3,000,000 for such costs, and that the balance of such cost, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, with such tax to be offset by state aid available therefor; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$12,120,000 shall be issued.

The School District, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on March 19, 2024, has duly issued a negative declaration and has determined that the implementation of the unlisted action as proposed will not result in any significant adverse environmental impacts.

2. At such meeting taxes to be levied by installments will be proposed providing for payment of such capital costs and providing for the financing costs therefor. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

3. The District Clerk or the Clerk's designee is hereby directed to add the above to the notice of the annual meeting of the School District.

4. All actions by the School District prior to the final environmental determination by the Board of Education under SEQRA, if any, are hereby found and determined to have been preliminary planning activities under SEQRA necessary to the formulation of a proposal for action which did not commit the School District to commence, engage in, fund or approve any portion of the proposed capital improvement project and financing therefor.

5. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

AYESNAYSScott Hongo, II – AyeNoneJames Schmid – AyeCarolyn Williams – AyeTiffany Rutkowski – AyeJonathan Fredericks – Aye

Motion Carried

b) <u>Proposition – Library Tax Levy</u>

Motion by Ms. C. Williams, second by Mr. Schmid, that the following proposition be added to the notice of annual meeting as requested by the Dolgeville-Manheim Public Library, per attached letter.

Shall the Dolgeville Central School District be authorized to appropriate the sum of \$30,000. to the Board of Trustees of the Dolgeville-Manheim Public Library, Dolgeville, NY for library purposes and to levy the necessary tax to be collected for the 2024-2025 school year and each year thereafter until changed by further vote.

Ayes All – Motion Carried 5:0

Mrs. Rutkowski noted (for the record) her recommendation for the future is that the Dolgeville-Manheim Public Library request small increases every few years, rather a large increase after many years.

Add Proposition D-M Public Library Tax

c)	<u>Adopt Annual Meeting Notice</u> Motion by Mr. Schmid, second by Ms. C. Williams, to approve the Annual Meeting Notice of Publication as attached.	Approve Annual Mtg. Notice
	Ayes All - Motion Carried 5:0	
d)	<u>Draft Report of Examination – Office of the State</u> Comptroller – Fuel Monitoring This document was distributed to the board for review. See attached.	Report of Examination Fuel Monitoring
e)	<u>Create Temporary Per Diem School Psychologist Position</u> Motion by Mr. Schmid, second by Ms. C. Williams, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the creation of a Temporary Per Diem School Psychologist Position effective March 11, 2024, as per attached memo dated March 13, 2024.	Create Temporary School Psychologist
	Ayes All - Motion Carried 5:0	
f)	<u>Transportation Request – Village of Dolgeville Recreation Program</u> Motion by Mr. Schmid, second by Ms. C. Williams, to approve the request of the Dolgeville Recreation Department for the use of two DCS buses and drivers for the Dolgeville Recreation Program from June 24, 2024 through August 16, 2024, per attached letter.	Appr. Transp. Request Dolgeville Recreation
	Ayes All - Motion Carried 5:0	
g)	<u>Transportation Request – Violet Festival</u> Motion by Mr. Schmid, second by Ms. C. Williams, to approve the request of the Dolgeville Violet Festival Committee for the use of one DCS bus and driver to provide shuttle services for the violet festival on Saturday, June 8, 2024, per attached letter.	Appr. Transp. Request Dolgeville V. Festival Shuttle
	Ayes All - Motion Carried 5:0	Shuttle
h)	<u>Equipment Disposal – Music Department</u> Motion by Ms. C. Williams, second by Mrs. Rutkowski, to declare one (1) Clarinet (Bundy 577 with DCS serial number #009469 and make serial #1357603) as excess/unusable, to be removed from the Music Department inventory and used for parts.	Disposal Music Dept. Clarinet
	Ayes All - Motion Carried 5:0	
i)	<u>Equipment Disposal – Science Department</u> Motion by Mrs. Rutkowski, second by Ms. C. Williams, to declare twenty (20) microscopes from the 1970's, 1990's, and 2000's as excess/unusable, to be removed from the Science Department inventory and to be given to students.	Disposal Science Dept. Microscopes
	Ayes All - Motion Carried 5:0	
j)	<u>Trip Request – Annual 7th Grade Canoe Trip – Outdoor Club</u> Motion by Mrs. Rutkowski, second by Ms. C. Williams, to approve the request of the Outdoor Club (Mr. Risley/Mr. Simpson) to take the 7th graders on the Annual 7th Grade Canoe Trip to Raquette Lake on Thursday/Friday, May 9-10, 2024, as per attached letter.	Approve 7 th Grade Canoe Trip

Ayes All - Motion Carried 5:0

k)	BOE Policies – 1 st Reading and Review	BOE Policy
,	The following policies were presented to the board for 1st reading and review:	1 st Reading Student
	Policy No. 0017 – Student Registration and Pre-Registration to Vote Policy No. 7601 – Concussion Management	Registration To Vote Concussion
	Mr. Gilfus will be checking with the Health & Safety Committee about forming a sub-committee for concussion management.	concussion
	Ayes All - Motion Carried 5:0	
INFO	ORMATION ONLY	Information Only
b. c.	b. Article – Scotia-Glenville – Tax break for Volunteer Firefighters and Ambulance Workers	
BOA	ARD FORUM	Board Forum
The	board members offered the following comments during Board Forum:Information from our student BOE member	i oi uiii

- 1) School Musical will be next Friday/Saturday
- 2) Is it possible to hold graduation outside this year?
- Would like to see changes on the lunch menu student survey
- Regarding senior trip may need to make some adjustments
- Thank you to Mrs. Jennifer Williams for her service on the Board of Education. She will be greatly missed.
- Regarding Health & Safety Committee discussion The board members on this committee do not support the proposal to grant substitute nurses access to our School Tool system.
- Kudos to the Connected Community Schools for all they do for our students and community
- Monthly Magic is an excellent program
- Congratulations to our 44 student-athletes from our winter varsity teams on achieving the NYSPHSSA scholar-athlete individual awards and also for the winter varsity teams on achieving the NYSPHSSA scholar-athlete team awards as mentioned in the AD report tonight.
- Thank you to the administrators, faculty and staff for all that they do.
- Thank you to Katrina Cheney for the beautiful murals she has painted in our elementary building
- Again, thank you to Mrs. Jennifer Williams for her dedication to the Board of Education as Board Member and Vice President.

EXECUTIVE SESSION

Motion by Mr. Schmid, second by Ms. C. Williams, to enter executive session at 7:50 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s); and to discuss litigations and student issues.

Enter Executive Session

Ayes All – Motion Carried 5:0

Motion by Mr. Schmid, second by Ms. C. Williams, to return to regular session at 8:22 p.m.	Return to Regular
Ayes All - Motion Carried 5:0	Session
CSE/CPSE MINUTES AND RECOMMENDATIONS	
Motion by Ms. C. Williams, second by Mr. Schmid, to approve the CSE/CPSE Minutes and Recommendations covering the period 2/6/2024 through 3/12/2024 as attached.	Min. & Rec. 2/6/2024- 3/12/2024
Ayes All – Motion Carried 5:0	
PERSONNEL	Personnel
Motion by Mrs. Rutkowski, second by Ms. C. Williams, upon the recommendation of the Superintendent of Schools, to accept and approve the following personnel actions:	Actions
To approve the Superintendent's Evaluation for 2023-2024 as printed, with each board member's signature. The original evaluation will be filed in the Superintendent's personnel folder.	Approve Supt. Evaluation
To approve the intermittent leave request of Deavon Eysaman, Speech Pathologist, for school year 2023-2024, effective February 13, 2024, with the understanding that a portion of this leave will be unpaid.	Appr. Lv. D.Eysaman
To accept the resignation of Rebecca Hadley as Part Time Cleaner, effective March 4, 2024.	Accpt.Resign R. Hadley PT Clean
To accept the resignation of Sandra Gonyea as Modified Softball Coach, effective March 7, 2024.	Accpt.Resign S. Gonyea Mod.Softball
To approve the appointment of Jennifer Herkel to the following position created at this board meeting: Name:Jennifer Herkel Position:Per Diem Per Diem School Psychologist (K-12) per attached agreement Tenure Area:Psychologist Type:Per Diem – 2 days per week Effective Date:3/11/2024 – 6/30/2024 per attached agreement Probationary Period:NA Certification:School Psychologist, Permanent Certificate – 9/1/1992 Rate of Pay:\$420.00 for Full Day - \$210.00 for Half Day	Appr.Appt. J.Herkel Per Diem School Psychologist
To approve the appointment of the following Tellers/Election Workers for the Budget Vote/Board Election scheduled for Tuesday, May 21, 2024 at the rate of \$15.00 per hour: Tina Coffin Carmelita Maddocks Lacy Baylor Esther Ellis Paula Mosher Donna Loucks Carla Lyon	Appr.Appt. Election Workers
To approve the probationary appointment (civil service) of Michael Diederichs to the following position created at the 2/13/2024 board meeting: Name:	Appr.Appt. M.Diederichs Student Aide

Rate of Pay:.....\$15.00/hour

To approve the probationary appointment (civil service) of Eann Ploss to the following position created at the 2/13/2024 board meeting: Name:	Appr.Appt. E. Ploss Student Aide
To approve the probationary appointment (civil service) of Owen Vedder to the following position created at the 2/13/2024 board meeting: Name:	Appr.Appt. O. Vedder Student Aide
To grant a permanent appointment (civil service) to Beth Warner as K-12 Monitor, effective March 26, 2024.	Perm. Appt. B. Warner
To grant a permanent appointment (civil service) to Kristen Congdon as K-12 Monitor, effective April 10, 2024.	Perm. Appt. K. Congdon
To adjust the appointment of Sarah Flint-Rados as Varsity Softball Coach for 2023-2024 to JV Softball Coach for 2023-2024, due to lack of participants to field a Varsity team this year.	Adjust Appt. S.Flint-Rados JV Softball
To approve the probationary appointment (civil service) of Mark McGowan, Jr. to the following position created at the 2/13/2024 board meeting. Name:	Appr.Appt. M.McGowan Student Aide
To approve the probationary appointment (civil service) of Julian Forbes to the following position created at the 2/13/2024 board meeting. Name:	Appr.Appt. J.Forbes Student Aide
To approve the probationary appointment (civil service) of William Bolster, Jr. to the following position created at the 2/13/2024 board meeting. Name:	Appr.Appt. W.Bolster Student Aide

Rate of Pay:.....\$15.00/hour

FUTURE MEETINGS

- a. April 10, 2024 Audit/Finance Committee Meeting- 6:00 p.m. in HS Library
- b. April 11, 2024 BOCES Annual Meeting- 6:00 p.m. Web Complex at BOCES
- c. April 16, 2024 Food Service Committee Meeting-5:00 p.m. in Supt. Conf. Room
- d. April 16, 2024 Regular Meeting 6:00 p.m. in cafeteria Tenure Recognition
- e. April 17, 2024 Special Meeting BOCES Budget Vote & Top Senior Recognition
- f. May 14. 2024 Special Meeting Auditorium Budget Hearing 6:00 p.m.
- g. May 21, 2024 Special Meeting- HS Cafeteria Budget Vote/Board Election -2:00-8:00 p.m.
- h. May 22, 2024 Regular Meeting 6:00 p.m. in Cafeteria
- i. June 18, 2024 Regular Meeting 6:00 p.m. in Cafeteria

ADJOURNMENT

Motion by Mr. Schmid, second by Ms. C. Williams, to adjourn at 8:24 p.m.

Ayes All - Motion Carried 5:0

Sandra L. Allen

District Clerk

Future Meetings

Adjournment